

POWHATAN PLACE ARB APPLICATION FORM – May 25, 2021

Berkeley Realty Property Management
ATTN: Powhatan Place Architectural Review Board (ARB)
150 Strawberry Plains Road, Suite A-1
Williamsburg, VA 23188
(757) 229-6810

It is the responsibility of each Powhatan Place Owner to request and obtain ARB approval for any exterior additions or modifications prior to commencement of such alterations.

In accordance with Article 5.5 of the Amended and Restated Declaration of Covenants and Restrictions of Powhatan Place (the "*Declaration*"), "No improvement shall be constructed, erected, installed, or maintained on any Lot, nor shall any improvement be altered, enlarged, demolished, or removed in a manner that alters the exterior appearance, including paint color, of the improvement or of the Lot on which it is situated, unless plans therefor have been approved by the ARB and the PCSA (Powhatan Community Services Association). Please refer to the "**Architectural Standards for Powhatan Place**" (including the appendix pages), dated May 25, 2021 for complete details.

PROJECT APPLICATION FOR ARB APPROVAL

Property Owner Information:

Name:
Address:
Contact Phone Number:
Email Address:

Project Details:

Brief Description of Project:

Proposed start date: _____ Proposed completion date: _____

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Please attach the following items to the application. Incomplete applications will be returned for update before consideration.

1. A plat, and/or scaled site plan drawings, pictures and project specifications indicating the location, dimensions, elevations, colors, roof pitch, materials, and the configuration of all improvements, as applicable.
2. For any projects that might impact a neighbor (sides or rear) visually or functionally, please include a short statement of acceptability with the neighbor's signature.
3. If you plan to use a contractor, please include the following information:

Name:
Address:
Phone Number:

Property Owner Acknowledgement:

I have read this application, and the "Architectural Standards for Powhatan Place" which are incorporated herein by this reference, and I understand and agree to the terms and conditions of the Association's review of my application, plans, and specifications, as stated therein. I further agree that if this application is approved, the improvement shall be completed in compliance with the approved plans and specifications, and all work must be started within six (6) months and completed within (12) twelve months of the approval date. ***I acknowledge that no construction is permitted until written approval is received from the ARB and I will notify the Powhatan Place Property Manager upon completion.***

I submit this Application and attached plans for review by the ARB. I understand that building permits for these improvements may be required and the cost of any permits and the responsibility for obtaining said permits and subsequent County inspections will be the responsibility of the undersigned. I acknowledge that architectural approval is not intended to be, nor shall it be considered, a substitute for approval by the necessary and appropriate County agencies.

Signature of Applicant:
Submission Date:

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This Section for PCSA Use Only

Date received by <i>Berkeley Realty Prop. Mgmt.</i> :	
Plans submitted (Yes or NO):	
Plat received (Yes or No):	
Neighbor accord received (Yes, No, Partial):	
Is further information needed (Yes or No):	
Date further information requested:	
Date further information received:	

Architectural Review Board (ARB) Decision:

Approved (Yes, No, Conditional): _____

Minutes Attached (Yes or No): _____

Reason(s) for disapproval or condition(s) of approval:

Date of ARB meeting: _____

Signatures of ARB members: _____

Date forwarded to Property Manager: _____